



Interfaith Network (IFN) City of Greater Dandenong

Subject:	Governance
Title:	IFN President (Voluntary) Position Description
Approved Date:	18 September 2024
Approved By:	IFN Executive Committee
Effective Date:	19 September 2024
Review Date:	September 2025

Background IFN

Established in 1989, the Interfaith Network (IFN), is the longest serving Network in Australia. IFN is a group of diverse religious and cultural faiths, serving and working locally within the City of Greater Dandenong.

The Network's vision is a message of simplicity and impact, 'Many Faiths, One People'.

Our core objective is to prevent harm by promoting respect and understanding for the integrity of each person's beliefs, cultures and traditions so that people of all faiths, and none, can live together in peace and harmony.

The IFN's commitment to creating a strong sense of belonging has led to an increasing respect for shared beliefs and values resulting in deeper connections within diverse communities.

Overview of the President's Key Responsibilities and Accountabilities

The IFN President of the Executive Committee plays a pivotal role in guiding the IFN towards its strategic objectives and ensuring the organization's continued growth and impact within the City of Greater Dandenong. The President provides leadership governance, working closely with fellow Executive Committee members, our members, the Executive Officer, and other stakeholders including the City of Greater Dandenong and other Interfaith Networks to fulfill IFN's vision of 'Many Faiths, One People' and uphold our values. This position requires strong leadership, excellent communication skills and a deep commitment to our values.

Leadership and Governance

- Provide leadership to the IFN Executive Committee, continuing the strong collaborative and inclusive culture that drives committee effectiveness.
- Chair Executive Committee meetings, ensuring meetings are productive and adhere to governance protocols.
- Ensure the Executive Committee operates in compliance with legal, regulatory, and organizational requirements.
- Represent the Executive Committee and organization in external meetings and events as required.

Strategic Planning and Oversight

- Collaborate with the Executive Officers and other members of the Executive Committee to develop and implement the organization's strategic objectives and accompany implementation plan.
- Monitor and evaluate the organization's progress towards strategic objectives and outcomes.
- Ensure that policies and procedures are in place and effectively implemented.

Financial Stewardship

- Collaborate with the Treasurer and FARM to oversee the organization's financial management, including budgeting, active exploration of revenue streams to expand the reach of IFN, sound management of investments and financial reporting.
- Ensure compliance with relevant financial regulations and ethical standards, safeguarding the organization's financial integrity and sustainability.

Advocacy, Social Justice and Engagement

- Build and maintain effective relationships with key stakeholders, including IFN members, community partners, and City of Greater Dandenong.
- Serve as an ambassador for IFN, representing IFN at public events, forums, and stakeholders meetings where appropriate.
- Nurture strategic partnerships, (such as philanthropy) that unlock resources to enable IFN to expand its reach and enhance our impact.

General Governance Functions, Responsibilities and Eligibility

- Meet bimonthly for 2 hours for the IFN Executive Committee Meeting
- Attendance at a majority of Executive Committee meetings per year
- Meet bimonthly for 1 hour with the IFN Executive Officer
- As required, attend the IFN Finance, Audit and Risk (FARM) Management bimonthly Committee meeting
- 2-year tenure appointment
- Attend key organizational events, including the Annual Signing of the Common Statement, Annual General Meeting
- Previous experience in President (Chair) or as an Executive, Senior leader within the not-for-profit sector, preferably member-based organizations
- Established networks that can support the future directions of the IFN
- Collaborative strategy development and implementation
- Financial oversight
- Compliance, risk and governance experience
- Inclusive leadership at a Governance or Executive level
- Innovative, ethical and forwards-thinking mindset
- Personal qualities of integrity, credibility and a passion for improving the lives of communities through effective collaboration
- Working with Children's Check (Current and Valid)
- Current Police Check (Within 6 months)
- Approved IFN Membership
- Approved IFN Membership to the IFN Executive Committee
- Current Resume inclusive of 2 current Referees

Remuneration

Service on the IFN Executive Committee is without remuneration (volunteer), except for reimbursement of costs while carrying out Executive Committee Member's duties.

Safeguarding

IFN is committed to child safety. We have zero tolerance of child abuse. Applicants should be aware that IFN carry out working with children checks, police checks and reference checks.

References:

DIVRS Chair, Committee of Governance, Position Description, September 2024